

Background Check Requirements and Resources

Applicants who are **not** employed or recently hired by the District of Columbia Public Schools (DCPS) must submit official background check results from the Federal Bureau of Investigation (FBI). For more information on the FBI background check process, please visit: <http://www.fbi.gov/about-us/cjis/background-checks>. You will need to supply your fingerprints to the FBI.

Applicants may also want to check if the national background check services are provided by your local and/or state police offices.

Background Check & Fingerprinting Agencies

(The following is provided as a courtesy and is based on an Internet search; the information is accurate as of July 2012)

Company	Address	Contact Number	Office Hours	One of the following is required	Services
American Fingerprinting Services www.americanfingerprinting.com	7272 Wisconsin Avenue Bethesda, MD 20814	(301) 941-1916	Varies Please call ahead or visit website	Driver's License, State Issued ID, Alien Registration Card, U.S. Military Card, Certificate of U.S. citizenship or naturalization	Fingerprints Full background checks (State & FBI)
Central Business Service, Inc. <i>No website</i>	815 15 th Street, N.W. Suite #607 Washington, D.C. 20005 1634 I Street, N.W. #702 Washington, D.C. 20006	(202) 628-3716	9:00 a.m. – 5:00 p.m. Monday - Friday	Driver's License, State Issued ID or Passport	Fingerprints Only
ID Services, Inc. www.idsystemsinc.com	1010 Vermont Avenue, N.W. Suite #221 Washington, D.C. 20006	(202) 265-6500	7:30 a.m. – 6:00 p.m. Monday – Friday	Driver's License, State Issued ID or Passport	Fingerprints Only
Mobile Fingerprinting Service http://fbiandstatefingerprinting.com	1629 K Street, N.W. Washington, D.C. 20006	(202) 628-9393	Appointment only: leave a voicemail for a return call within 24 hours or the next business day	Driver's License, State Issued ID or Passport	Fingerprints Background Check

Rapid Background Check Solutions http://www.rapidbackgroundchecks.com/	3 Point Tekes (3PT) 935 H Street, NW Washington, DC 20002 Citiwide Training Center Woodner Building 3636 16th Street, NW Washington, DC 20011	1-866-220-9240	11:00am - 6:30pm Monday thru Saturday 9:00am - 5:00pm Monday thru Friday (No Appointment necessary at either site)	Driver's License, State Issued ID or Passport	Fingerprints Full background checks (State & FBI)
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